

[Community Report Name]

c/o Bono & Associates
761 Ciara Creek Cove
Longwood, FL 32750

Telephone: 407-233-3560
Facsimile: 407-233-3498
Email: Johanna@bonomgmt.com

[Date (MM/DD/YYYY)]

[Prop Acct #]

[Owner Name\Mailing Address]

**LAKE HARNEY ESTATES ASSOCIATION, INC.
NOTICE OF ANNUAL MEETING & BOARD OF DIRECTORS MEETING
TO BE HELD OCTOBER 11, 2017**

Please be advised that the Annual Membership Meeting for LAKE HARNEY ESTATES ASSOCIATION, INC., has been scheduled for **October 11, 2017 at 7:30 pm at Geneva Community Center**, 161 First Street, Geneva, FL 32732. The meeting is being called in accordance with the bylaws for the association.

At the annual meeting, we will hold the election of seven (7) directors and update members regarding community business. It is most important that if you are unable to attend the meeting in person that you complete the enclosed proxy and return it to Bono & Associates at 761 Ciara Creek Cove, Longwood, FL 32750 in the enclosed self-addressed envelope. It can also be given to a board member prior to the meeting. If you attend the meeting, your proxy will be returned to you that evening.

Nominations will be taken from the floor if a quorum is established.

ANNUAL MEETING AGENDA

- Call to Order/Certify a Quorum (1/3 of owners in person or by proxy)
- Presentation of Proof of Notice of the Meeting
- President's Report
- Treasurer's Report
- Nominations/Candidate Introduction
- Election of Board of Directors
- Voting Results
- Open Forum
- Adjournment of annual meeting

Ongoing HOA board business will be conducted during the board meeting which will follow the annual meeting. The duration of the board meeting will depend on how long the annual meeting runs.

HOA BOARD MEETING AGENDA

- Establish Officer Positions
- Old Business
- New Business
- Review Proposed 2018 Budget
- Adjournment of HOA board meeting

If you have any questions, please do not hesitate to reach out to management at Johanna@bonomgmt.com

Sincerely,

Johanna Canter, LCAM on behalf of:
Board of Directors of Lake Harney Estates Association, Inc.

Enclosures: Proxy & Return Envelope